

LONESOME PINE REGIONAL LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
APRIL 7, 2022

PRESENT:	Mr. Lu Ellsworth	ABSENT:	Ms. Martha Jett
	Mrs. Roberta Smallwood		Ms. Sheila Phipps
	Mr. Chris Allgyer		Ms. Rebecca Scott
	Mrs. Ethel Daniels		
	Mrs. Earlene Lester		
	Ms. Jennifer Meade		
	Ms. Carolea Newsome		
	Ms. Tammy Scott		

Others Present: Julie Short, Onedah Stanley, and Debbie Yates.

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, April 7, 2022 in the Harris Art Gallery at the Wise County Public Library.

The meeting was called to order by Chairman Ellsworth at 1:00 p.m. He stated that this was National Library Week and was impressed with the library's community outreach events. He updated trustees on the status of his receipt of the director's performance evaluations and upcoming performance review.

I. Ms. Meade made a motion to adopt the agenda as distributed. Mr. Allgyer seconded and the agenda was adopted.

II. There were no citizens to speak.

III. Mrs. Daniels made a motion to approve the March 3, 2022 minutes as presented. Mrs. Smallwood seconded and the motion carried.

IV. Mrs. Smallwood reported that monthly payables had been reviewed. Printouts of monthly payables and financial statements were distributed for Trustee information. After discussion, a motion was made by Mrs. Lester to receive the financial report. Ms. Newsome seconded and the motion carried.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	42042	42114

V. Director's Report

Ms. Short shared videos from programs and activities presented during Read Across America outreach events in March and National Library Week (April 3-9). She was excited to share the library's presence on social media pages, community outreach activities and to showcase the staff's new technological achievements. She expressed her appreciation to the staff for all their efforts toward successful programming events and to the board for their continued support of our regional libraries.

Upcoming Highlights

- Library staff are planning events for Children’s Book Week beginning May 2; Little Pines and Baby Sprouts classes are making plans for year-end celebrations and graduations for the pre-school children; and Summer Reading 2022 will begin in June with this year’s theme of “Oceans of Possibilities.”

Administrative Highlights

- Grant applications submitted -
 - 1) Phipps Foundation - requested on behalf of Dickenson County libraries for purchases to enhance the non-fiction collections.
 - 2) Gibbs Foundation - requested on behalf of C. Bascom Slemm Memorial Library for purchases for audio collection enhancements.
 - 3) RAPHA Foundation - submitted on behalf of the Friends of LPRL Corp to benefit the Wise and Dickenson County libraries children’s programs.
 - 4) Ballad Health - Ms. Short asked for board guidance regarding a possible donation of a used vehicle for library use. After discussion, there was board consensus for Ms. Short to pursue options and continue to provide updates for the board.
- Clarification of the American Endowment Foundation donation has been achieved. A check from the American Endowment Foundation in the amount of \$500 has been received on behalf of the Teddie’s Treasures children’s program at the C. Bascom Slemm Memorial Library. Initial communication from the American Endowment Foundation indicated the check was issued to the Friends of LPRL Corporation.
- Our State Aid Application has been received and completed. The Chairman and Director will sign the application today for immediate submission to the Library of Virginia.
- A quarterly accounting report of ARPA fund expenditures is being compiled for submission to Library of Virginia.
- Our Wi-Fi equipment upgrade is going well with two libraries at completion.
- The LPRL delivery van arrived today. Ms. Short shared a picture of the van and invited trustees to view it in the parking lot after the meeting.
- Ms. Short updated trustees concerning the Lee County Community Foundation grant awarded on behalf of the Lee County Public Library. Fund expenditures include new meeting room furniture and materials to enhance the adult programming. Ms. Short will ask for permission from the Foundation to reallocate the remaining funds for painting of the meeting room and outdoor lighting for the library. The new acquisitions are proving to be beneficial and have been well received.
- A mid-term accounting report was submitted to the RAPHA Foundation administration for our current grant award. We have experienced a little difficulty in getting some items due to supply shortages and damage issues. Once all items have been received, a final accounting and reimbursement request will be made for the Friends of LPRL Corporation for the expenditures.
- Administrative staff are also working on completion of the annual health insurance enrollment cycle, end-of-year fiscal assessment, and 2023 fiscal budget.

Chairman Ellsworth expressed the board’s appreciation to Ms. Short for her diligent and creative work.

The following items were distributed in Trustees’ folders:

- ❖ Financial Statements for February 2022
- ❖ Spring/Summer 2022 Mailbox Library Catalog

❖ Monthly Stats Report for February 2022

VI. Mr. Allgyer noted that the Friends of Lonesome Pine Regional Library Corporation met on March 3. He updated trustees that RAPHA Foundation Grant funds remain in the bank account, awaiting a final accounting from LPRL for review prior to issuing a reimbursement for fund expenditures. He reminded trustees of the recent donation received from the AmazonSmile account and that the Friends of LPRL Corporation is available for designation as one of their charity options when shopping on Amazon. Mr. Allgyer mentioned that an American Endowment Foundation donation check originally thought to be issued to the Friends of LPRL Corporation has been clarified by Ms. Short earlier in today's meeting. There will be a meeting of the Friends of LPRL Corporation today.

VII. 1. Bookshelf Donation to Jonnie B. Deel Memorial Library. At last month's meeting, the request was tabled and Chairman Ellsworth appointed a committee to further discuss options. Ms. Newsome, on behalf of the committee, reported that they met at the Dickenson County library for an in-person tour and discussion session. In regard to the placement of the proposed bookshelf donation, the committee's findings include: 1) limited space availability, 2) safety standards, 3) compromise to the stability of the shelf as well as its aesthetics, and 4) a negative effect to the existing woodwork and trim. An option to make periodic displays utilizing the spacing and existing shelving readily available to the group was offered. It is the committee's recommendation to regrettfully decline the donation. By unanimous agreement, the board declined the donation of the artistic bookshelf. The organization's representative will be notified of the board's decision.

2. Ms. Meade made a motion to enter into Closed Session in accordance with the Virginia Freedom of Information Act, pursuant to Code Section 2.2-3711 Paragraph (A) (4), Privacy of Individuals exemption, and requested the presence of Ms. Julie Short, Library Director. Mr. Allgyer seconded; the motion carried. Ms. Lester made a motion to return to open session; seconded by Mrs. Daniels. Open Session was resumed by all Trustees voting in the affirmative for Certificate of Closed Session.

VIII. A Spring season fundraising request was presented by Ms. Daniels on behalf of the Friends of Wise Library. The group is requesting permission to sell tickets for a 4-week period beginning the second week in April for an opportunity to win a basket containing spring-themed goods, such as gardening items, candy, books, lotions, etc. The basket will be on display in the Wise Library with tickets available for purchase for those interested in participating. Mrs. Daniels made the motion to approve the fundraising request as presented; it was seconded by Mrs. Smallwood. The motion carried.

No further business was discussed.

Meeting adjourned at 2:10 p.m. by a motion from Mrs. Meade; seconded by Ms. T. Scott.

Secretary

Chairman