

LONESOME PINE REGIONAL LIBRARY  
REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
JUNE 2, 2022

PRESENT: Mr. Lu Ellsworth  
Mrs. Roberta Smallwood  
Mr. Chris Allgyer  
Ms. Martha Jett  
Mrs. Earlene Lester  
Ms. Jennifer Meade  
Ms. Carolea Newsome  
Ms. Tammy Scott

ABSENT: Mrs. Ethel Daniels  
Ms. Sheila Phipps  
Ms. Rebecca Scott

Others Present: Julie Short, Onedah Stanley, and Debbie Yates.

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, June 2, 2022 in the Harris Art Gallery at the Wise County Public Library.

The meeting was called to order by Chairman Ellsworth at 1:00 p.m. After welcoming all to the meeting, he reported that the director's performance evaluation process has been completed. He prepared a formal evaluation record and met with Ms. Short. He was pleased to note that the director had received all good marks from the trustees.

I. Ms. Newsome made a motion to adopt the agenda as presented. Ms. Meade seconded and the agenda was approved.

II. There were no citizens to speak.

III. Mr. Allgyer made a motion to approve the April 7, 2022 minutes as presented. Mrs. Smallwood seconded and the motion carried.

IV. Mrs. Smallwood reported that monthly payables had been reviewed. Printouts of monthly payables and financial statements were distributed for Trustee information. After discussion, all trustees signified approval of the financial report by voting in the affirmative.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	42115	42236

V. Director's Report

Ms. Short shared a PowerPoint tribute to the LPRL branches of their various programs and activities during the month of May. The pre-school graduation ceremonies were a main highlight for May followed by adult crafting and art projects, adult book club meetings and several outreach events. The Pennington Gap library provided a photo of their adult meeting room area showcasing the new furniture funded by the Lee County Community Foundation grant award. Ms. Short noted that the newly purchased cameras and photographic equipment are serving LPRL well as shown

in the quality of her shared photos. The equipment was purchased through IMLS grant funds. She was excited to share that the Wise Public Library's Trailblazers Afterschool programming has seen an increase in attendance in recent months. They are experiencing larger attendance numbers currently than the pre-school programs.

### **Administrative Highlights**

- LPRL contracts with Culpeper County Library to provide the Mailbox Library service to their patrons. The first installment in the amount of \$5,700 has been received.
- LPRL has received notice that E-Rate funding has been secured for FY2022-2023.
- The Phipps Foundation has awarded a grant request in the amount of \$1,000 each for Dickenson County libraries for purchases to enhance their adult non-fiction collections.
- A donation was received in the amount of \$250 and will be used to make purchases for the Negetha Powers collection at the Haysi Library.
- A donation in the amount of \$100 from Teddie's Treasures has been received for children's programming at the Big Stone Gap Library.
- The Wise County Recreation Authority representative members donated \$300 each for the Wise Library and Coeburn Library.
- The Rapha Foundation has awarded a new grant to the Friends of LPRL Corporation to benefit the Wise and Dickenson County libraries' pre-school programs and outreach for the City of Norton in the amount of \$21,000. It was also noted that the 2021 Rapha Foundation grant closed on May 31 and Mr. Allgyer, on behalf of The Friends of LPRL Corporation, will present a check today to reimburse LPRL for those grant expenditures.
- The Lee County Community Foundation approved our request to reallocate approximately \$2,200 of grant funds for outdoor lighting for security purposes for the Pennington Gap library.
- Additional ARPA funds have been approved for our area due to poor access to healthcare. LPRL will receive \$54,000 earmarked for privacy pods, featuring one per each of our locations. The pods provide a private area and will be useful for telehealth sessions, discussions with a patron's healthcare provider, virtual interviewing processes, online training, and online depositions. Ms. Short and library managers are in the process of identifying suitable areas for installation.
- Administrative staff are working on the 2023 fiscal budget, filling vacancies, and succession planning for anticipated upcoming retirements.
- LVA is partnering with LPRL to help with a new management training course for employees considering a managerial staff position with LPRL.
- Preliminary reports from our regional localities indicate LPRL is at level funding in their proposed budgets.
- Our state aid funding was forecast to decrease by about \$34,000 for the new fiscal year. LVA has been notified that the general assembly is proposing a \$2.5 million increase to libraries; the proposal now goes to the Governor, so no dollar amounts for LPRL are known at this time. Ms. Short will update trustees as she receives information.

Chairman Ellsworth stated that the library seems to be looking ahead by continuing what we are doing and by not having to decrease programming or support. He felt that the new technical equipment and training courses to keep the library current with the changing technology were wise choices.

The following items were distributed in Trustees' folders:

- ❖ Financial Statements for March 2022
- ❖ Monthly Stats Report for March and April 2022
- ❖ Strategic Plan 2021-2025
- ❖ Accounts Payable for April and May 2022

VI. 1. Chairman Ellsworth appointed Mr. Allgyer, Ms. Newsome and Ms. Tammy Scott to the nominating committee for the selection of proposed officers for FY2022-2023. No other names were submitted for consideration. The committee will notify Ms. Short of their selected meeting date and time. The proposed slate of officers will be presented for full board consideration at the first regular meeting of the new fiscal year.

2. Mr. Allgyer reported that the Friends of Lonesome Pine Regional Library Corporation received the final accounting from LPRL for fund expenditures and a reimbursement check will be presented to Ms. Short today. The Friends group has been awarded a Rapha Foundation grant for 2022 in the amount of \$21,000. Ms. Short has advised that she has received the paperwork and Mr. Allgyer will sign the Agreement today. He expressed his gratitude to Ms. Short for writing the grant request and stated her presentation was outstanding. Mr. Allgyer noted that an additional \$7.20 was in the Friends' banking account at the end of May as a result of the AmazonSmile account donations. He reminded trustees that they can support the Friends of LPRL Corporation by choosing them as a charity option when shopping on Amazon.

Chairman Ellsworth noted that Mr. Allgyer and Ms. Short are leading the Friends group forward in fulfilling its mission. Ms. Short has worked on multiple grant opportunities for LPRL as well as the Friends Corporation to secure funding and has been most competent in securing grants in the latest years. Ms. Short thanked the board for their support and ideas. She expressed her appreciation to the business manager for tracking the expenditures and to all the staff for their efforts.

VII. None.

VIII. 1. Fundraising Requests -

a. Ms. Short presented a request submitted by the Friends of Scott County Public Library for permission to hold a book sale fundraiser on June 25. Mrs. Lester made a motion to approve the fundraiser request as presented. Mr. Allgyer seconded and the motion was approved.

b. Ms. Short presented a fundraising request submitted by the Friends of Wise Library to conduct a book sale in September. Mr. Allgyer made a motion to approve the fundraiser request as presented; Ms. Meade seconded. The motion carried.

c. Ms. Short presented a fundraising request from the Friends of the J. Fred Matthews Memorial Library to participate in the annual Cooks 'N Books Fundraiser on July 30. It will be their 10<sup>th</sup> annual Cooks 'N Books event. The money raised will be used for library programming, book purchases and facility enhancements. Ms. T. Scott made the motion to approve the fundraising request as presented; seconded by Ms. Jett. The motion carried.

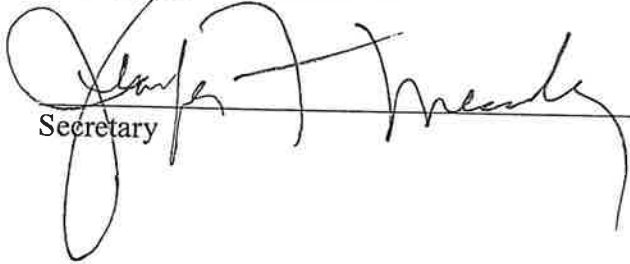
2. A proposal for a memorial bench donation for the St. Paul library was distributed. After review of the proposal information and board discussion, all trustees were in agreement to

defer any action on the proposal until the next meeting to allow further safety investigation and updates by Ms. Short.

3. When considering updating LPRL's strategic plan, Ms. Short, with the help of library managers, put together a progress report highlighting accomplishments of FY2021-22. A copy of the progress report was distributed in board packs for trustees' review. After discussion, Chairman Ellsworth recommended that the agenda item be deferred and placed on the agenda for discussion at the budget adoption meeting to be scheduled later in June. All trustees were in agreement with Chair's recommendation.

4. A motion was made to meet on June 28, 2022 at 2:00 p.m. in the Harris Art Gallery at the Wise County Public Library for the adoption of a FY2022-23 budget and further consideration of updates to LPRL's Strategic Plan by Mr. Allgyer, seconded by Mrs. Smallwood. The motion carried.

No further business was discussed. Meeting adjourned at 2:00 p.m. by a motion from Mrs. Lester; seconded by Ms. Newsome.

  
Secretary

  
Chairman