

LONESOME PINE REGIONAL LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
OCTOBER 6, 2022

PRESENT: Mr. Lu Ellsworth
Ms. Jennifer Meade
Mrs. Roberta Smallwood
Mr. Chris Allgyer
Mrs. Ethel Daniels
Ms. Martha Jett
Ms. Carolea Newsome
Ms. Tammy Scott

ABSENT: Ms. Earlene Lester
Ms. Sheila Phipps
Ms. Rebecca Scott

Others Present: Hazel Jessee, Onedah Stanley, and Debbie Yates.

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, October 6, 2022 in the Harris Art Gallery at the Wise County Public Library.

The meeting was called to order by Chairman Ellsworth at 1:00 p.m.

I. Ms. Newsome made a motion to adopt the agenda as presented. Mrs. Smallwood seconded and the agenda was adopted.

II. There were no citizens to speak.

III. Mrs. Daniels made a motion to adopt the September 1, 2022 minutes as presented. Mr. Allgyer seconded and the motion carried.

Chairman Ellsworth shared a thank you note addressed to the Board of Trustees sent by Ms. Short.

IV. Mrs. Smallwood reported that monthly payables had been reviewed. A printout of monthly payables was distributed for trustee information. After board discussion, Mr. Allgyer made a motion to receive the financial report as presented. Ms. T. Scott seconded and the motion carried.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	42463	42528

V. Director's Report

Library Highlights

- Ms. Jessee shared photos of activities, displays and news throughout LPRL libraries for the month of September. Ms. Jessee noted that September is National Library Card Sign-up Month. UVA-Wise college partnered with LPRL to conduct library card sign-up events at the college. Ms. Jessee described a successful campaign and expressed her appreciation to the college for their partnership. Grandparents Day was celebrated in the children's programs. Adult crafting classes were highlighted. Ms. Jessee expressed her appreciation

to the Town of Big Stone on behalf of the C. Bascom Slemm Memorial Library for providing some exterior cleaning service as part of a town-wide cleaning campaign.

- Ms. Jessee was pleased to report on the re-opening of the Clintwood library on September 28 and shared photos of the cleanup results. The Dickenson County administrative staff worked diligently to assist LPRL to recover as quickly as possible from the flooding event. The RAPHA Foundation grant award will pay the cost of the contractor’s service fees. Ms. Jessee again expressed her gratitude to the RAPHA Foundation for their generous donation for the benefit of the Clintwood library. Ms. Jessee noted that during the closure, Clintwood staff partnered with Haysi library in community outreach events.

Administrative Highlights

- Administrative staff are working with our localities to update LPRL’s insurance coverage for our buildings.
- Administrative staff are also working to complete the final reports for IMLS training grant and ARPA grant.
- The E-Rate process for FY2023-2024 has begun.
- The Business Manager has submitted all documentation to the auditor and the 2022 audit is underway.
- The installation of the memorial bench at St. Paul library is still pending walkway repairs by the Town of St. Paul.
- The Wise County Recreation Authority’s Pound representative member made a \$500 donation for the Wise Library.

Chairman Ellsworth expressed his pleasure with the library’s progress and commended Ms. Jessee on her leadership role as Interim Director.

The following items were distributed in Trustees’ folders:

- ❖ Monthly Stats Report for August 2022 and September 2022
- ❖ Accounts Payable Checks for month of September 2022

VI. On behalf of the Search Committee, Mr. Ellsworth reported that the group met today to discuss the status of the Library Director job search. The committee will meet on October 20 at the Wise library to consider applicants for the position of Library Director.

VII. Unfinished Business - None.

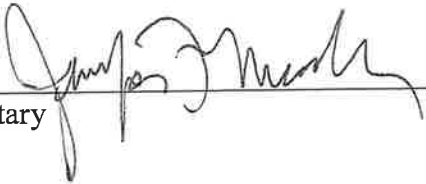
VIII. 1. Friends of the Library Fundraising Requests -

a. A fundraising request letter was submitted by Friends of the Lee Libraries for permission to conduct a used book sale at the Lee County Public Library on Saturday, November 5, 2022. A copy of the request letter was distributed in board packs. Mrs. Smallwood made a motion to approve the proposed fundraising request; seconded by Ms. Jett. The motion was approved.

b. A fundraising request letter from the Friends of the Scott County Public Library was presented for consideration. A copy of the request letter was distributed in board packs. Ms. Meade made a motion to approve the proposed fundraising request; seconded by Ms. T. Scott. The motion was approved.

2. Chairman Ellsworth discussed a proposal from the Wise County Historical Society to house their book collections and operate an office space in the lower level of the Wise County Public Library for the board's consideration. Discussion ensued. There was unanimous agreement to continue discussions regarding the proposal. Chair noted that any written documents submitted regarding this proposal will be presented to the full board for evaluation.

No further business was discussed. Ms. Meade made a motion to adjourn the meeting. All signified agreement by rising. The meeting adjourned at 1:45 p.m.

Secretary 

Chairman 