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LONESOME PINE REGIONAL LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
SEPTEMBER 1, 2022

PRESENT:	Ms. Jennifer Meade	ABSENT:	Mr. Lu Ellsworth
	Mrs. Roberta Smallwood		Ms. Martha Jett
	Mr. Chris Allgyer		Ms. Carolea Newsome
	Mrs. Ethel Daniels		Ms. Rebecca Scott
	Mrs. Earlene Lester		
	Ms. Sheila Phipps		
	Ms. Tammy Scott		

Others Present: Hazel Jessee, Onedah Stanley, and Debbie Yates.

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, September 1, 2022 in the Harris Art Gallery at the Wise County Public Library.

The meeting was called to order by Vice-Chair Meade at 1:00 p.m.

- I. Mrs. Smallwood made a motion to adopt the agenda as presented. Mr. Allgyer seconded and the agenda was adopted.
- II. There were no citizens to speak.
- III. Mr. Allgyer made a motion to approve the August 4, 2022 minutes as presented. Ms. T. Scott seconded and the motion carried.
- IV. 1. Mrs. Smallwood reported that monthly payables had been reviewed. A printout of monthly payables was distributed for trustee information. After board discussion, Mrs. Lester made a motion to approve the financial report as presented. Mr. Allgyer seconded and the motion carried.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	42398	42462

2. Ms. Onedah Stanley, Business Manager, presented year-end budget adjustments for FY2021-2022. After discussion, Mrs. Daniels made a motion to accept the budget adjustments as presented. Ms. T. Scott seconded and the motion passed.

V. Director's Report

- Ms. Jessee gave an update on the recent flood damage at the Clintwood library. She shared photos taken during the cleanup process. The library remains closed to the public as administrative staff monitor the situation. Clintwood library staff have been working limited hours to provide locker pickup service outside the building for patrons. Prior to her departure, Ms. Short had posed a written inquiry to the RAPHA Foundation of any grant requests available for emergency assistance. The RAPHA Foundation has notified

library administration that a grant in the amount of \$25,000 has been awarded to the LPRL Friends Corporation "to ensure that neither the library system nor the county would suffer any financial loss due to the Clintwood flood event." The library administration and board of trustees expressed gratitude for the generous donation from the RAPHA Foundation.

- Through a PowerPoint presentation, Ms. Jessee shared photos and news from August happenings throughout LPRL libraries. The libraries are reporting excellent attendance as children's and afterschool programming begins for a new school year. Adult crafting classes are going well. Southwest Virginia Museum provided a 19th century fashion trends display at the Big Stone Gap library and a coal camp display for the Wise County library. Several successful outreach events were conducted at local elementary schools as well as UVA-Wise College.
- Wise County maintenance crew removed a fallen tree from the Wise Public Library grounds as a result of recent storms. They plan to trim trees and overgrowth around the parking lot and will continue to monitor for roof leaks.
- Dakota Mullins, former branch manager at St. Paul library, has accepted the branch manager position at Big Stone Gap library. Ms. Emily Williams, branch manager at Coeburn library, will now manage Coeburn and St. Paul libraries.
- New exterior lighting at the Lee County library is complete.
- A privacy booth has been installed at each LPRL branch with the exception of Clintwood. The installation for Clintwood library will proceed once the building is reopened. Ms. Jessee noted the booths are 90-95% soundproof and have an interior ventilation system. She invited trustees to view the booth at Wise at their convenience.
- The memorial bench has arrived for St. Paul library. The installation of the bench is pending walkway repairs by the Town of St. Paul.
- Catalytic converters were installed on the two library vehicles reported stolen last month.
- A new supply of COVID test kits has been received for distribution throughout LPRL system.
- September is Library Card Sign-up Month. Ms. Jessee described displays and programming to promote library card sign-up being used throughout the LPRL system.

Vice-chair Meade asked Ms. Jessee to convey to the staff the board's appreciation for all the outreach efforts.

The following items were distributed in Trustees' folders:

- ❖ Monthly Stats Report for August 2022
- ❖ Accounts Payable Checks for September 2022

VI. On behalf of Friends of Lonesome Pine Regional Library Corporation, Mr. Allgyer confirmed that a grant has been awarded by the RAPHA Foundation in the amount of \$25,000 to support the cleanup and reopening due to the flood event for the Clintwood library. He noted that the Grant Agreement was signed today. Ms. Jessee added that Mr. Vanover is scheduled to present the check on September 2.

VII. Unfinished Business - None.

VIII. Mr. Allgyer made a motion to enter into Closed Session in accordance with the Virginia Freedom of Information Act, pursuant to Code Section 2.2-3711 Paragraph (A) (1), Personnel exemption. Mrs. Smallwood seconded; the motion carried.

Mr. Allgyer made a motion to return to open session; seconded by Mrs. Smallwood. Open Session was resumed by all Trustees voting in the affirmative for Certificate of Closed Session.

No further business was discussed. Mrs. Lester made a motion to adjourn the meeting. Mrs. Daniels seconded. The meeting adjourned at 1:42 p.m.


Secretary


Chairman