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LONESOME PINE REGIONAL LIBRARY  
REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
October 5, 2023

PRESENT:	Mr. Lu Ellsworth	ABSENT:	Ms. Martha Jett
	Ms. Jennifer Meade		Ms. Rebecca Scott
	Mrs. Roberta Smallwood		Ms. Tammy Scott
	Mr. Chris Allgyer		
	Mrs. Ethel Daniels		
	Mrs. Earlene Lester		
	Ms. Carolea Newsome		

Others Present: Shannon Steffey, Director; Onedah Stanley, Business Manager; and Debbie Yates, Administrative Assistant.

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, October 5, 2023 in the Harris Art Gallery at the Wise Public Library. Chairman Ellsworth called the meeting to order at 1:00 p.m.

- I. Ms. Meade made a motion to adopt the agenda as presented. Mr. Allgyer seconded and the agenda was approved.
- II. There were no citizens to speak
- III. Mrs. Daniels made a motion to approve the September 7, 2023 minutes as presented. Mrs. Smallwood seconded and the motion carried.
- IV. Mrs. Smallwood reported that monthly payables had been reviewed. After discussion, a motion was made by Mr. Allgyer to receive the financial report. Mrs. Lester seconded and the motion carried.

The following check numbers were reported:

	<u>Beginning</u>	<u>Ending</u>
General Fund	43253	43304

V. Director's Report -

**Administrative Highlights**

- Trustees received a brief update on building improvements designated for the Big Stone Gap Library through Wise County.
- Administrative staff worked to complete several contract renewals and business surveys during the month of September.
- LPRL's cataloging company (TLC) upgraded the system. LPRL personnel noted minor changes and continue to monitor for any loss of cataloging information.
- LPRL has been named a FamilySearch affiliate library. The designation will be beneficial for LPRL patrons because it allows them free access to all FamilySearch databases while doing in-library research.

64. The Library of Virginia provided a funding chart with individual library calculations concerning the State Aid funding increase for FY2023-24. Ms. Steffey asked each branch manager to submit a request for needed purchases within the guidelines and she is excited for the opportunities it provides to enhance LPRL's facilities for the public as well as staff.
- Ms. Steffey discussed LPRL's recent part-time position openings and a lack of applicant submissions as well as unsuccessful interviewing. There was group discussion about potential options for broader outreach. Ms. Steffey will research hiring options and update trustees. Trustees noted that public libraries as well as private employers across the country are experiencing similar problems in filling positions.

### **Library Highlights**

September is Library Card Sign-Up Month and the libraries featured displays, photos of patrons receiving a new library card, and prize giveaways. Children's programming activities included Grandparents Day, character dress-up, farm-themed dress-up and crafts, First Responder Day, and nature programs partnered with Natural Tunnel park rangers. Adult crafting classes continue to be successful. Wise Library partnered with Wise Primary School for a literacy outreach and library card sign-up program. UVa-Wise College partnered with Wise Library for library card sign-up events. Dickenson and Haysi libraries partnered to present an outreach program at the Dickenson County Fair. Ms. Steffey shared local newspaper articles depicting library activities. Assorted flyers and handouts as used for outreach programs were available for trustees to review.

Board discussion followed. Mr. Allgyer remarked about the creativity of LPRL employees in the programming. Trustees were impressed with the range of talent in the programming activities and asked Ms. Steffey to express their appreciation to the staff.

The following items were distributed in Trustees' folders:

- ❖ Accounts Payable Checks for month of September 2023
- ❖ Monthly Stats Reports for August 2023

VI. Reports of Committees - None

VII. Unfinished Business - None

VIII. 1. Chairman Ellsworth outlined the background on the organization of the Friends of Lonesome Pine Regional Library Corporation, the guidelines for membership and noted the current members. A list of current members and terms dates was included in the trustees' folder. Comprised of one trustee from each county and the City of Norton representative from the library board, the Friends group's current membership is as follows:

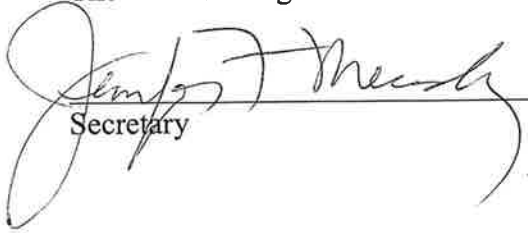
Ms. Newsome	- Dickenson
Mrs. Smallwood	- Lee
Mrs. Scott	- Scott
Mr. Allgyer	- Wise
Mrs. Daniels	- City of Norton
Julie Short	- Library Director

After discussion, Ms. Meade made a motion to reinstate all current members, noting that Mrs. Smallwood will serve through June 30, 2024 due to her term expiration on the Library Board of Trustees rendering her ineligible to remain on either board. Ms. Meade's motion also states that

Ms. Steffey will replace Ms. Short as Library Director. Mrs. Lester seconded and the motion <sup>65</sup> carried.

No further business was discussed. Ms. Meade made a motion to adjourn; seconded by Ms. Jett. The meeting adjourned at 1:41 p.m.

The next meeting will be November 2.

  
Secretary

  
Chairman