

LONESOME PINE REGIONAL LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
August 14, 2025

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PRESENT: Mr. Chris Allgyer
Ms. Vickie Barton
Ms. Nancy Britton
Ms. Ethel Daniels
Ms. Charlcia Jones
Mrs. Earlene Lester
Ms. Carolea Newsome
Ms. Rebecca Scott

ABSENT: Dr. Mark Clark
Mr. Lindsay Fischer
Ms. Dorinda Holmes

Others Present: Shannon Steffey, Director
Onedah Stanley, Business Manager
Debbie Yates, Administrative Assistant

The regular meeting of the Lonesome Pine Regional Library Board of Trustees was held on Thursday, August 14, 2025 at the Wise County Public Library. Chairman Allgyer convened the meeting at 1:00 p.m.

I. Ms. Daniels made a motion to adopt the agenda as presented. Ms. Jones seconded and the agenda was approved.

II. There were no citizens to speak.

III. Ms. Britton made a motion to approve the July 10, 2025 minutes with one correction as discussed. Ms. Jones seconded and the motion carried.

IV. Ms. Barton reported that monthly payables were reviewed. The monthly payables list for July 2025 and financial statements were distributed in the board packs. After discussion, a motion was made by Ms. Lester to accept the financial report as presented. Ms. Barton seconded and the motion carried.

The following check numbers were reported:

General Fund	<u>Beginning</u>	<u>Ending</u>
	44779	44867

V. Director's Report -

Ms. Steffey shared some newspaper articles featuring library programming and thank you notes recently received by library staff.

Administrative Highlights

- Ms. Steffey reported on personnel and staffing. She also reported on a productive staff in-service day held at the Wise County Public Library on July 28.
- Ms. Steffey sent an invitation to all local high schools to contact library staff to schedule a presentation of LPRL's databases for the teachers. She has one visit scheduled and will keep the trustees informed of any others.

- Summer Reading 2025 was a success featuring interactive and educational entertainment with strong attendance. Ms. Steffey has already booked five performers for Summer Reading Program 2026.
- Ms. Steffey and library staff are involved in removing outdated reference and medical books at Wise County Public Library. They are also condensing Mailbox Library's collections to allow for more space for the Wise County Historical Society.
- Two library-owned vehicles were damaged in July after tree limbs fell on them while in the library parking lot. Ms. Steffey expressed her appreciation to Ms. Stanley for her efficient handling of the claims. The repairs are set to begin the middle of August.
- C. Bascom Slemph Memorial Library will host the Wise County/City of Norton Chamber of Commerce meeting on August 28.
- Ms. Steffey gave an update on the Big Stone Gap Library Renovation Project. She presented a proposal for some outside clean-up work. After discussion, Ms. Britton made a motion to allow funds up to \$3,000 from the Phillips endowment be used for pressure washing services at the Big Stone Gap Library. Mrs. Lester seconded and the motion carried.
- Ms. Steffey reported on the webinar trainings participated in by the staff.

Grants/Donations

- A RAPHA Foundation grant has been awarded for FY2025-2026. The funds will be used for enhancements for preschool programs in Wise and Dickenson Counties and the City of Norton. Ms. Steffey was excited to share an overview of the technology-based theme for the preschool programming and proposed enhancements the funds will be used for.
- A Gibbs Grant was awarded for the purchase of a 3D printer for the C. Bascom Slemph Memorial Library. The printer will be useful in programming activities for adults and children. Library administrative staff are developing guidelines for usage.

Library Highlights

The Director's PowerPoint presentation featured the last weeks of summer reading programming as each branch promoted reading challenges, activities, and entertainers. Rockin' and Reading with Leonardo and the Bubble Brigade were popular and engaging events that were well attended. The end of summer reading was celebrated with food, games, crafts, and prizes. Back-to-school bashes, meet-the-teacher events, and community outreach activities were also featured. Bingo and adult crafting remain popular events. Library staff are implementing innovative projects for the patrons.

LPRL's preschool programming returns in August with Baby Sprouts, Little Pines, and Trailblazers Afterschool.

Chairman Allgyer was impressed with Summer Reading Program attendance. He also noticed the increase in programming and the variety of activities for adult patrons. Ms. Steffey commented on an increase in enrollment of children participating in 1000 Things Before Kindergarten program.

VI. On behalf of the Friends of Lonesome Pine Regional Library Corporation, Chairman Allgyer gave a reminder that the group will have a quarterly meeting immediately following this meeting.

VII. Unfinished Business – None

VIII. 1. Due to the appointment of new finance committee officers, LPRL regional bank accounts need to be updated to reflect the change in authorized signatories. A proposed letter to the bank outlining the changes requested was distributed and discussed. A motion was made by Ms. Scott approving the change in authorized signatories. It was seconded by Ms. Newsome and the motion carried. The authorized signatories will visit the bank today to update LPRL bank account records. 135

2. Ms. Steffey informed the trustees of a proposal for LPRL to host two sites for electric vehicle charging stations in partnership with Wise County. A proposed Memorandum of Agreement was distributed in the board packs for their consideration. After discussion, a motion was made by Ms. Daniels to approve the Memorandum of Agreement as presented. The motion was seconded by Ms. Barton; the motion carried.

3. A proposed schedule of meeting dates and locations for the remainder of FY2025-2026 was distributed in board packs. After discussion and consideration, Mrs. Lester made a motion to approve the proposed schedule. Ms. Jones seconded; the motion passed. The schedule is subject to change following board discussion and motion.

4. Ms. Steffey presented the proposed LPRL Strategic Plan 2025-2029. The proposed plan was distributed in board packs. During discussion, Ms. Steffey noted a correction that will be made on page 2 of the report. Ms. Barton made a motion to approve the Strategic Plan 2025-2029 with the correction as discussed. Ms. Britton seconded; the motion carried. Trustees expressed pleasure with the design and content of the new Plan.

Chairman Allgyer gave a reminder of the next meeting for September 4 at 1:00 p.m. at the Scott County Public Library in Gate City. Ms. Steffey noted that there would be a meeting of the Friends of the Scott County Library at 5:00 p.m. that evening for anyone interested in attending.

No further business was discussed. Ms. Newsome made a motion to adjourn the meeting. All signified by rising. The meeting adjourned at 1:55 p.m.

Ethel Daniel
Secretary

Chris Allgyer
Chairman